

Reading Central Salvation Army Church and Community Centre

HALL HIRE ENQUIRY FORM

Please return to the Community Development Manager using details at the bottom of this sheet

Date of hall hire (proposed day if a regular booking)	
Time required (including set-up and pack-down time)	
Preferred space (reference <u>www.readingcentral.org.uk</u> for room names)	
Booking size (numbers attending)	
Brief description of activity and equipment required (audio-visual, tables, chairs, catering etc)	
Contact name and signed	
Contact email address	
Contact phone number	

Reading Central Salvation Army Anstey Road, Reading, RG1 7JR 0118 958 3019 - <u>www.readingcentral.org.uk</u>